

ANNEXURE 1: Application Form

1. Section A: Employee Information		
Personal Details		
Names of applicant:		
Staff number (if ever employed at UKZN):		
Email address:		
Telephone contact:		
Discipline/Field:		
Date of first appointment:		
Current post:		
Date of previous promotion:		
Proposed promotion (rank):		
Years of teaching or practice experience:		
Years of research experience:		
No of successful Postgraduate supervision to date:	PhDs:	
	Masters (Research):	
	Masters (Course work):	
	Honours:	
State if application is for appointment or promotion	Appointment:	
	Promotion:	
	Lecturer	Credentialing career pathway
		Appointment career pathway
		General criteria pathway
		Research career pathway

Career Pathway being Applied for (please tick):	Senior Lecturer	Teaching career pathway
		Community Engagement career pathway
	Associate professor Full Professor	General criteria career pathway
		Teaching Scholar career pathway
		Research Scholar career pathway
		Leadership Scholar career pathway
		Research Professor career pathway
	Academic Leader (discipline) Academic Leader (TL) Academic Leader (RHD) Academic Leader (AC/CE) Academic Coordinator	General criteria career pathway
		Academic Leader career pathway
		Leadership Scholar career pathway
		Research Scholar career pathway
		Teaching Scholar career pathway

	DVC/DHoS	General career pathway
		Leadership Scholar career pathway
		Teaching Scholar career pathway
		Research Scholar career pathway
Section B: Summary of Research Profile		
The overall number of career DHET journal/books/book chapters accredited publications to date		
Number of DHET accredited publications since last promotion		
Number of DHET book chapters accredited publication since last promotion		
Number of DHET books accredited publication since last promotion		
Number of DHET conference proceedings accredited publication since last promotion		
Number of invited Keynote presentations since last promotion		
Number of conference presentations since the last promotion		

Number of Research Productivity Units per year in the last three years (for UKZN staff)				
NRF or comparable Rating status (if available)				
Number of citations, H-index, i10 index, G-index	MathSciNet	*Google Scholar	*Scopus	Web of Science
	Citations = H-index = i10-index = G-index =	Citations = H-index = i10-index = G-index =	Citations = H-index = i10-index = G-index =	Citations= H-index= i10-index= G-index=

*In considering impact of publications the Selection Committee may rely on journal impact factors, journal quartile (Q1 & Q2) or h-index (Scimago Scopus or Google Scholar) benchmarked within the respective field

Section C: Curriculum Vitae Format: NOTE: DO NOT USE FONTS OF LESS THAN 10.

C1. Education/Training (Begin with baccalaureate or other initial professional education and include postdoctoral training)

Institution and Location	Degree	Year (s)	Field of Study

D. Positions Held (employment – most recent listed first)

Institution	Position	Periods	Role in the position

D1. Research and Publication Impact

System	Date accessed	Your ID on system	Web-link to your page	Citations	H-Index	I10 index	G-index
Google Scholar							
Scopus							
Web of Science							
MathSciNet							

D2. Honours, Awards and Recognition for Scholarly activities including Research and Teaching

Honour/ Award/ Recognition	Institution granting award/ recognition	Date granted	Brief explanation of the award

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D3. Membership of National or International Academic Society, Advisory panel or Committee

Committee/Panel/Board	Society/Institution	Dates of service	Your Role

D4. Membership of Academic Conference Organising Committee

Conference Name	Society/Affiliation	Location and Date	Your Role

Section E: Peer-reviewed publications (in chronological order with latest dates first). Do not include publications submitted or in preparation. Attach proof of acceptance for publication where applicable. Entries should be numbered and co-authors shown, where applicable. Include page numbers to indicate the length of the various publications

E1: Journal Publications (Impact)

#	Year	Authors, title, journal, volume, pages	Your Contribution	Google Scholar Citations	Scopus Citations	Web of Science Citations	MathSciNet Citations	Journal Quartile Rank
1								
2								
3								

E2: Books (Impact)

#	Year	Authors, title, publisher details, pages	Your Contribution	Google Scholar Citations	Scopus Citations	Web of Science Citations	MathSciNet Citations
1							
2							

E3: Chapters in Books (Impact)

#	Year	Authors, title, publisher details, pages	Your Contribution	Google Scholar Citations	Scopus Citations	Web of Science Citations	MathSciNet Citations
1							
2							

E4: Peer Reviewed Conference Publications (Impact)							
#	Year	Authors, title, conference details, pages	Your Contribution	Google Scholar Citations	Scopus Citations	Web of Science Citations	MathSciNet Citations
1							
2							

E5: Conference Presentations				
#	Year	Authors, title, conference details	Your Contribution	Any Recognition (best paper, invited plenary, etc.)
1				
2				
3				

E6: Grants				
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Period	Funder	Title of Grant	Amount in ZAR or US\$	Your Role

Section F: Teaching. Indicate experience in curriculum/programme development; evaluation, undergraduate and postgraduate teaching; and postgraduate research supervision.	
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F1: Contact teaching experience (list modules taught and your role in those modules for the last five years).	
Module details	Your role in the module

F2: Curriculum and Programme Development and Evaluation for the last five years	
Explain the nature of the activity	Your role in this process

F3: *Postgraduate Student Supervision (Masters and Doctoral level). For Senior lecturer positions include successful Honours Supervision					
Student Name	Study Level	Period (indicate Graduation year if completed)	Thesis/Dissertation Title	Supervisor/ Co-supervisor	Institution

Section G: Service. Indicate your contribution to service. The contribution can include services at UKZN as well as at other academic institutions. List most recent contributions first.

G1: University Service: Position held			
University	Position (incl. level)	Location and Dates	Comments

G2: University Service: Committee, panel, task team			
University	Committee, panel, task team	Dates	Comments

Section H: Professional Practice or Service and Professional Recognition and Standing

Note: Only relevant for recognised professional practitioners registered with their professional body and providing remunerated service in their discipline.

H1. Professional Employment in Practice or Service			
Employer	Position (incl. level)	Location and Dates	Your Role (incl. time on service)

H2: Honours, Awards and Recognition for Professional Activities			
Honour/ Award/ Recognition	Institution granting award/ recognition	Date granted	Brief explanation of the award

H3: Membership of National or International Professional Committee, Board or Society			
Committee/Panel/Board	Society/Institution	Dates of Service	Your Role

Section I: Impact on Society. Indicate here any areas where your Scholarship has been translated into impact on

society for the improvement of human welfare		
J1: Scholarship translated for impact		
Scholarly finding	Your Role	Impact on Society

Section J. Declaration by Applicant:
I hereby declare that the information given in this application is true and correct to the best of my knowledge and belief. In case any information given in this application is found false or incorrect, I shall be held responsible.
Signature:
Date: